



TERMS OF REFERENCES

GRADUATE INTERNSHIPS

INTRODUCTION

The Ministry of Justice of Southwest Interim Administration of Somalia is seeking people who have recently graduated from a recognized tertiary institution in the field of Law, Public Administration, or related discipline, and who are highly motivated and wish to build a successful career within the justice sector.

The Graduate Internship Program aims to provide recent graduates with extensive exposure to the operations of Justice Institutions especially the Supreme Court and act as a springboard to a career in public service in general and specifically Justice Sector Institutions.

TRAINING AND DEVELOPMENT:

The successful applicants will be attached to the Ministry of Justice, Courts and Attorney General Office of ISWA. People with talent, commitment and drive who have tertiary qualification in a related field are encouraged to apply. The Internships provide an excellent opportunity for the right people for career development and to obtain promotional skills and opportunities for entry into public service.

SELECTION CRITERIA:

To qualify for the Graduate Internships, applicant should meet the following criteria:

- Be between the age of 20 -32 years.
- Hold an undergraduate (Bachelor) degree or equivalent in Law, Public Administration or a related field;
- Be a Somali citizen with a valid national passport. Providing a passport is a requirement.
- Excellent Somali and English language skills.
- 50% of successful candidates will be women, so women are particularly encouraged to apply for these Graduate Internship Opportunities.

APPLICATION DOCUMENTS:

Applicants for the Graduate Internship Opportunities MUST submit/send ALL of the following documents:

1. CV outlining academic qualifications, any work experience and two (2) academic or work referees; and
2. Certified copy of the official university certificate and record of results.
3. Valid secondary certificate.
4. Cover page providing why the candidate should be selected and meets the selection criteria.
5. Copy of valid Somali passport.

SELECTION CRITERIA: (KNOWLEDGE, SKILLS AND EXPERIENCE REQUIRED)

1. Excellent knowledge of research methods, the ability to analyze issues and write quickly, clearly and concisely and the ability to provide rapid, comprehensive and impartial oral and written briefings;
2. Understanding of the system of government in the Republic of Somalia;
3. Strong oral and interpersonal skills to communicate effectively with members of the Judicial Service Commission, and senior public officials and a range of stakeholders;
4. High standards of integrity and the ability to handle confidential matters and provide impartial advice;
5. Demonstrated capacity to participate effectively in small teams and a commitment to collaborative work practices;
6. Good information management skills including ability to use and manage a range of computing software;
7. Tertiary qualifications in a relevant discipline, (listed above).

HOW TO APPLY

Interested candidates should send their application to Email: mojsws.so@gmail.com and please make sure to copy cc, e-mail Mohamed Hassan, Coordinator: maxamedkuble@gmail.com not later than 30 March 2016.